

# S V TRADING & AGENCIES LIMITED

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**Regd. Office: Shop No. 006, Building No. 1, Vasant Aishwarya CHSL, Mathuradas Extn. Road,  
Kandivali (W), Mumbai-67**

Dear Sir/Madam

**Sub: Submission of copy of PAN and bank account details as required under SEBI circular number  
SEBI/HO/MIRSD/DOPI/CIR/P/2018/73 dated April 20, 2018**

**And**

**Amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and  
Disclosure Requirements) Regulations, 2015 with respect to mandatory dematerialization for  
transfer of securities.**

With respect to above subject, we would like to inform you that SEBI has come out with the captioned circular on April 20, 2018 directing your company to collect copy of PAN card and bank account details of the shareholders who holds shares of the Company in physical form.

You are one of the shareholders of above company, holding the shares of the Company in physical form. As per the records available with us, we are not having your copy of PAN card and/or bank account details. Hence, we request you to send a self-attested copy of PAN card and copy of signed cancelled cheque of your bank account on which your name is printed or Copy of the passbook where your account details are printed duly attested by your banker to us on below address not later than 15 days from the date of receipt of this notice.

**Link Intime India Pvt. Ltd  
Unit: S V Trading and Agencies Ltd.  
Uni No: C-101, 1st Floor, 247 Park Lal Bahadur Shastri Marg,  
Vikhroli (West) Mumbai MH 400083**

You are requested to forward the requisite information within the timeline prescribed in this notice. In case of non-receipt of the stated details in due course the company shall as per the captioned circular have to take necessary steps against your shares at the time of any transfer request received for shares held in your folio.

Please co-operate with us to collect the requisite data on time. Shareholders information form is enclosed herewith, please fill the required information and forward the same in the prepaid envelop enclosed herewith to us along with self-attested copy of PAN card and/or cancelled cheque or duly attested copy of the bank passbook providing required details.

We also draw your attention to Amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 with respect to mandatory dematerialization for transfer of securities. Please note that with effect from December 5, 2018, no transfers in physical mode will be accepted and transfers shall be in dematerialized form only. In view of the above you are requested to kindly convert your holding in Physical mode into Demat mode.

Thanking you,

Yours faithfully,

S V TRADING AND AGENCIES LTD.

**For SV Trading & Agencies Ltd.**

Authorized Signatory  
**Director / Auth. Sign.**

Encl. As above

To,  
Link Intime India Pvt Ltd.  
Uni No: C-101, 1st Floor, 247 Park Lal Bahadur Shastri Marg,  
Vikhroli (West) Mumbai MH 400083

PARTICULARS	DETAILS
Name	
Folio Number	
Address	
Current Address	
PAN No.	
Mobile No.	
E-mail ID	
Bank Name	
Branch	
Account Number	
IFSC Code	
MICR Code	

(Signature of Sole/First Shareholder) (Signature of 2<sup>nd</sup> Shareholder) (Signature of 3<sup>rd</sup> Shareholder)

**Notes:**

1. After filling this form forward this form to **Link Intime India Pvt. Ltd**, Register and Transfer Agent (RTA) of the Company.
2. Please enclose self-certified / attested copy of PAN card and cancel cheque along with this form.
3. In case of address change please fill the details against current address and enclose self-attested copy of address proof either Telephone Bill, Electricity Bill, Water Bill or Aadhar Card

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